



# 2007 UBO/UBU Conference

**From Registration to Accounts Receivable - The Whole Can of Worms**

**Briefing: Reciprocal Health Care  
Agreement**

**Date: 20 March 2007**

**Time: 1300 - 1350**



- Discuss RHCAs and SoFA, and when they apply
- Understand student's International Travel Order
- Understand training programs available to IMS's
- Non-students
- Authorizations
- Non-DoD care
- Submitting bills





# Reciprocal Health Care Agreement

- Provide care at no charge
- For military members and dependents
- In DoD facilities only
- Each agreement is unique, and some have restrictions



<https://fhp.osd.mil/portal/rhas.jsp>



# Status of Forces Agreement

- NATO and Partnership for Peace countries
- Provide outpatient care at no charge
- For military members and dependents
- In DoD facilities only
- Same for all countries involved

<http://nato.int/>



Medical Eligibility Charts - Microsoft Internet Explorer provided by FSH Custom Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.armymedicine.army.mil/hc/ip/medical-eligibility.htm#Luxembourg> Go

**Medical Eligibility Charts**

**NATO/RHCA Countries:**

- [Albania - Belgium](#)
- [Bolivia - Croatia](#)
- [Czech Republic - El Salvador](#)
- [Estonia - Georgia](#)
- [Germany - Hungary](#)
- [Iceland - Lithuania](#)
- [Luxembourg - Norway](#)
- [Poland - Slovenia](#)
- [Spain - Ukraine](#)
- [United Kingdom - Venezuela](#)

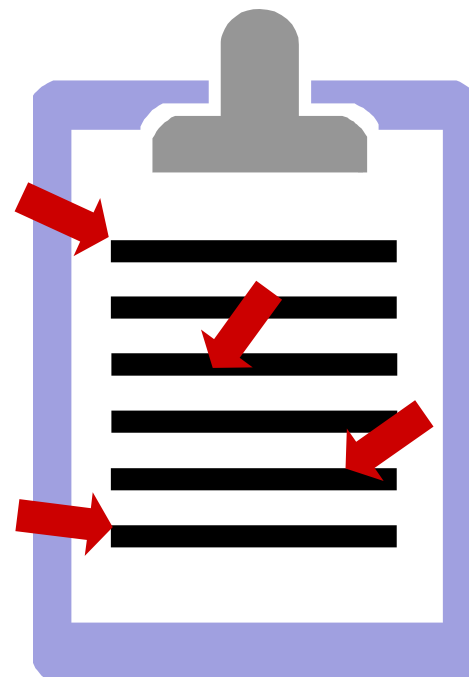
**Non-Nato/Non-RHCA Countries:**

- [Non-NATO and/or Non-RHCA](#)

Country	Authority	Patient Status	FMS IMS	IMET IMS	FMS Family Member	IMET Family Member	Expiration Date	Remarks
<b>Albania</b>	PfP SOFA	Inpatient	C	CI	C	C	INDEF	
		Outpatient	NC	NC	NC	NC		
		Dental	NC	NC	E-NC	E-NC		
<b>Argentina</b>	RHCA	Inpatient	NC	NC	NC	NC	18 Sep 05	<a href="#">See Note 8.</a>
		Outpatient	NC	NC	NC	NC		
		Dental	NC	NC	SA-NC	SA-NC		
<b>Austria</b>	PfP SOFA	Inpatient	C	CI	C	C	INDEF	
		Outpatient	NC	NC	NC	NC		

Internet

- Important items on ITO
  - 2 – Home Country
  - 5 – Funding
  - 7 – Invitation
  - 8 – Authorized Training
  - 12(a) – Dependents
  - 12(b) – Medical Services
  - 15 – Special Conditions





## INVITATIONAL TRAVEL ORDER (ITO) FOR INTERNATIONAL MILITARY STUDENT (IMS)

1. ITO Number: HO04B'

2. Country: HONDURAS

. Date: 26-Feb-04

The U.S. Government hereby issues this ITO for the IMS herein named to attend the course(s) of instruction herein listed, subject to the terms and conditions contained herein, and as may be amended by competent authority. This ITO is the only document that will be used and is valid only for the IMS entering U.S. training under the Foreign Assistance Act of 1961, as amended, or the Arms Export Control Act.

Definitions of acronyms and abbreviations contained in this document, and instructions for completing this form are provided in the Joint Security Assistance Training Regulation, JSATR (SECNAVINST 4950.4A/AR 12-15/AFR 50-29). This computer generated, letter format ITO is authorized in accordance with the Security Assistance Management Manual (SAMM), DoD 5105.38-M, Para 100401.

### 4. Issuing Security Assistance Organization (SAO):

a. Name of Organization: USMILGP-HONDURAS

b. Mailing Address: UNIT 3000  
APO 34022

5. Funding: IMET 04

### 6. IMS Information:

a. Name:

b. Sex: Male c. Country Service Rank.: TENIENTE

d. U.S. Equivalent Rank/Pay Grade: 1LT

e. Country Service: Army

f. Country Service No.:

g. Date of Birth:

h. Place of Birth: TEGUCIGALPA, FRANCISCO MORAZAN

i. Passport No: /

7. Invitation: The Secretary of the Department of the Army invites the IMS listed in item 6, this order, to proceed on or about 04-Mar-04 from HONDURAS to FT GORDON GA 30905-5173 for the purpose of commencing training listed in item 8, below.





# International Travel Order

8. Authorized Training: No additional training to that specified in this order will be provided.

WCN:                      RCN:                      MASL: E                      TITLE: SIGNAL OFFICER BASIC

■ Military Service Course No.:

■ School: USA SIGNAL CENTER

■ Location: FT GORDON GA 30905-5173

■ Report Date: 04-Mar-04      End Date: 23-Jul-04

■ \*\*Last line of training\*\*

9. Fund Cite: 21-1141081.0 HO1 57-1888 ON1H 21T1/21T2 HOB1041007 TASJ S44210

10. Language Prerequisites: IMS completed the in-country DLI English language proficiency exam as follows: Exam No.: 2004J Date Completed: 25Nov03 Score: 75

Highest ECL: 75SA

11. Security: U.S. security requirements have been complied with. The home Government has granted the IMS a security clearance. This of itself does not permit the disclosure of classified U.S. information. Such disclosure must be specifically authorized by an official delegated authority and U.S. foreign disclosure regulations or directives. Home Country: HONDURAS Equivalent U.S. Classification Level: SECRET

12. Conditions:

■ a. Dependents: No dependents are authorized to accompany or join IMS. Dependents will not be issued ID cards or provided attendant privileges.

■ b. Medical Services:

■ IMSS: IMET IMSS: Charges for inpatient and outpatient care, immunizations, and medical examinations are chargeable to the IMETP.

■ Dependents: Not Applicable

■ Singular Conditions: See item 15, "Special Conditions."





- Foreign Military Sales (FMS) – TW-P-TAX
- International Military Education & Training (IMET)  
– IMET 06
- Counterterrorism Fellows Program (CTFP) - JO-B-B05
- Counter-Narcotics – MX-B-INL or POT



- FMS – Paid for by host country
- IMET, CTFP, and Counter-Narcotics
  - Primarily funded by US government
  - Only covers student's care
  - Dependents should be covered by insurance or an international agreement





## INVITATIONAL TRAVEL ORDER (ITO) FOR INTERNATIONAL MILITARY STUDENT (IMS)

1. ITO Number: SRTGCDI

2. Country: SAUDI ARABIA

3. Date: 03-Feb-03

The U.S. Government hereby issues this ITO for the IMS herein named to attend the course(s) of instruction herein listed, subject to the terms and conditions contained herein, and as may be amended by competent authority. This ITO is the only document that will be used and is valid only for the IMS entering U.S. training under the Foreign Assistance Act of 1961, as amended, or the Arms Export Control Act.

Definitions of acronyms and abbreviations contained in this document, and instructions for completing this form are provided in the Joint Security Assistance Training Regulation, JSATR (SECNAVINST 4950.4A/AR 12-15/AFR 50-29). This computer generated, letter format ITO is authorized in accordance with the Security Assistance Management Manual (SAMM), DoD 5105.38-M, Para 100401.

### 4. Issuing Security Assistance Organization (SAO):

a. Name of Organization: USMTM/AFD/DT

b. Mailing Address: Unit 61300 Box 0003  
APO AE 09803-0003

5. Funding: FMS SR-D-TGC

### 6. IMS Information:

a. Name:

b. Sex: Male

c. Country Service Rank.: CAPT

d. U.S. Equivalent Rank/Pay Grade: CAPT

e. Country Service: Air Force

f. Country Service No.:

g. Date of Birth:

h. Place of Birth: SAUDI ARABIA

7. Invitation: The Secretary of the Department of the Air Force invites the IMS listed in item 6, this order, to proceed on or about 23-Apr-03 from SAUDI ARABIA to LACKLAND AFB, TX 78236 for the purpose of commencing training listed in item 16, below.

8. Fund Cite:

-Continued-



9. Language Prerequisites: IMS completed the in-country DLI English language proficiency exam as follows: Exam No.: 2003D Date Completed: 2Feb03 Score: 61

Highest ECL: 75SA

10. Security: U.S. security requirements have been complied with. The home Government has granted the IMS a security clearance. This of itself does not permit the disclosure of classified U.S. information. Such disclosure must be specifically authorized by an official delegated authority and U.S. foreign disclosure regulations or directives. Home Country: SAUDI ARABIA Equivalent U.S. Classification Level: SECRET

## 11. Conditions.

a. Dependents: Dependents are authorized by the IMS's home country and the DOD Security Assistance Organization in-country to accompany IMS or join IMS while in training, but will not be transported nor subsisted at U.S. Government expense. IMET IMS is not authorized an increase in living allowance due to presence of dependents.

## b. Medical Services:

IMSS: FMS IMSS: Charges for outpatient and inpatient care, immunizations, and medical examinations will be collected from: FMS Case

Dependents: Authorized accompanying dependents of IMET and FMS IMSS: Charges for outpatient and inpatient care, immunizations, and medical examinations will be collected from: Foreign Government.

Singular Conditions: See item 14, "Special Conditions."





## INVITATIONAL TRAVEL ORDER (ITO) FOR INTERNATIONAL MILITARY STUDENT (IMS)

1. ITO Number: NI02B

2. Country: NIGERIA

3. Date: 10 May-02

The U.S. Government hereby issues this ITO for the IMS herein named to attend the course(s) of instruction herein listed, subject to the terms and conditions contained herein, and as may be amended by competent authority. This ITO is the only document that will be used and is valid only for the IMS entering U.S. training under the Foreign Assistance Act of 1961, as amended, or the Arms Export Control Act.

Definitions of acronyms and abbreviations contained in this document, and instructions for completing this form are provided in the Joint Security Assistance Training Regulation, JSATR (SECNAVINST 4950.4A/AR 12-15/AFR 50-29). This computer generated, letter format ITO is authorized in accordance with the Security Assistance Management Manual (SAMM), DoD 5105.38-M, Para 100401.

### 4. Issuing Security Assistance Organization (SAO):

a. Name of Organization: ODC

b. Mailing Address:  
8300 ABUJA PLACE  
DEPARTMENT OF STATE  
WASHINGTON DC 20121-8300

5. Funding: IMET 02

### 6. IMS Information:

a. Name:

b. Sex: Male c. Country Service Rank.: FLT LT

d. U.S. Equivalent Rank/Pay Grade: CPT

e. Country Service: Air Force

f. Country Service No.:

g. Date of Birth: 21-Sep-71

h. Place of Birth: BIASE, NIGERIA

i. Passport No:

7. Invitation: The Secretary of the Department of the Army invites the IMS listed in Item 6, this order, to proceed on or about 24-May-02 from NIGERIA to FT HUACHUCA AZ 85613-7000 for the purpose of commencing training listed in Item 8, below.

-Continued-





8. **Authorized Training:** No additional training to that specified in this order will be provided.

WCN: RCN: MASL: TITLE: INT'L INTEL OFF BASIC

Military Service Course No.: School: USA INTELLIGENCE CENTER AND SCHOOL

Location: FT HUACHUCA AZ 85613-7000

Report Date: 24-May-02 End Date: 16-Aug-02

\*\*Last line of training\*\*

9. **Fund Cite:** TBHK 21-1121081.0 NI1 57-1888 ON1G 21T1/21T2 NIBI026002Q S44210 5,620.00

10. **Language Prerequisites:** Waiver of In-country ECL granted by authority of: (IMS will take the CONUS course entry ECL test at the first training installation)

## Highest ECL:

1. **Security:** U.S. security/political screening has been accomplished. All training will be conducted on an unclassified basis.

## 2. **Conditions:**

a. **Dependents:** No dependents are authorized to accompany or join IMS. Dependents will not be issued ID cards or provided attendant privileges.

## b. **Medical Services:**

IMSs: IMET IMSs: Charges for Inpatient and outpatient care, immunizations, and medical examinations are chargeable to the IMETP.

Dependents: Not Applicable

Singular Conditions: Not Applicable





## INVITATIONAL TRAVEL ORDER (ITO) FOR INTERNATIONAL MILITARY STUDENT (IMS)

1. ITO Number: PKB05BF

2. Country: PAKISTAN

3. Date: 13-Jan-05

The U.S. Government hereby issues this ITO for the IMS herein named to attend the course(s) of instruction herein listed, subject to the terms and conditions contained herein, and as may be amended by competent authority. This ITO is the only document that will be used and is valid only for the IMS entering U.S. training under the Foreign Assistance Act of 1961, as amended, or the Arms Export Control Act.

Definitions of acronyms and abbreviations contained in this document, and instructions for completing this form are provided in the Joint Security Assistance Training Regulation, JSATR (SECNAVINST 4950.4A/AR 12-15/AFR 50-29). This computer generated, letter format ITO is authorized in accordance with the Security Assistance Management Manual (SAMM), DoD 5105.38-M, Para 100401.

### 4. Issuing Security Assistance Organization (SAO):

a. Name of Organization: Office of the U. S. Defense Representative, Pakistan (ODRP)

b. Mailing Address: AMERICAN EMBASSY/ODRP  
UNIT 62200, BOX 2  
APO AE 09812-2200

5. Funding: FMS PK-B-B05

### 6. IMS Information:

a. Name: \

b. Sex: Male

c. Country Service Rank.: Major

d. U.S. Equivalent Rank/Pay Grade: O-4

e. Country Service: Army

f. Country Service No.:

g. Date of Birth: 29-Aug-71

h. Place of Birth: Gilgit, Northern Areas, Pakistan

i. Passport No:

7. Invitation: The Secretary of the Department of the Army invites the IMS listed in item 6, this order, to proceed on or about 13-Jan-05 from PAKISTAN to FT HUACHUCA AZ 85613-7000 for the purpose of commencing training listed in item 8. below.





8. Authorized Training: No additional training to that specified in this order will be provided.

A. WCN: RCN: MASL: TITLE: INTL OFF INTEL CAPT CAREER  
Military Service Course No.: School: USA INTELLIGENCE CENTER AND SCHOOL  
Location: FT HUACHUCA AZ 85613-7000 Report Date: 13-Jan-05 End Date: 01-Jun-05

\*\*Last line of training\*\*

9. Fund Cite: 97 5 0100.6801 5 57-1888 030300 (BBH8) 21T1/21T2 FPKB055011/BBH8 S44210

10. Language Prerequisites: Waiver of in-country ECL granted by authority of: (IMS will take the CONUS course entry EC test at the first training installation) SECDEF 302157Z OCT 03

Highest ECL: 80SA

11. Security: U.S. security requirements have been complied with. The home Government has granted the IMS a security clearance. This of itself does not permit the disclosure of classified U.S. information. Such disclosure must be specifically authorized by an official delegated authority and U.S. foreign disclosure regulations or directives. Home Country: PAKISTAN Equivalent U.S. Classification Level: SECRET

12. Conditions:

a. Dependents: No dependents are authorized to accompany or join IMS. Dependents will not be issued ID cards or provided attendant privileges.

b. Medical Services:

IMs: FMS IMs: Charges for outpatient and inpatient care, immunizations, and medical examinations will be collected from: FMS Case

Dependents: Not Applicable

Singular Conditions: See item 15, "Special Conditions."







- Not issued an ITO by SAO
  - Embassy employees
  - Personnel Exchange Program (PEP) – Reciprocal
  - Liaison Officer program (LNO) – Country funds
  - Foreign Visitor Program
  - Coalition Exercises in CONUS
  - WHINSEC guest instructors



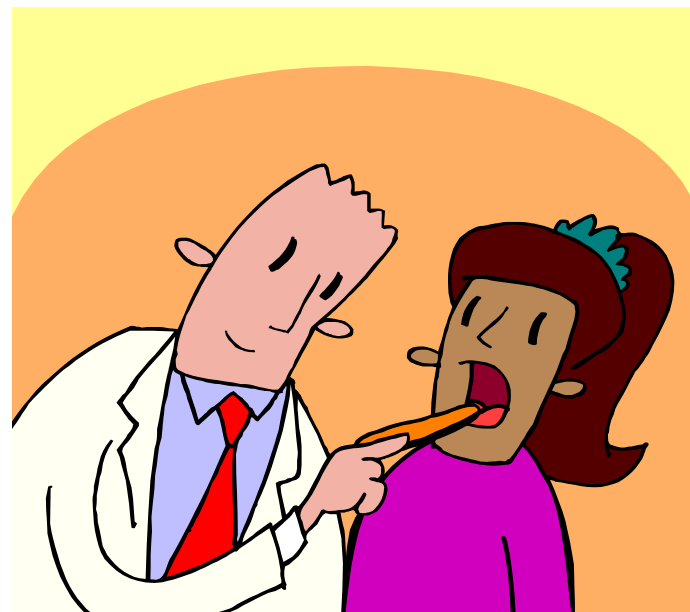
- ITOs for students and dependents
- ID card
- Invitational letter
- DEERS
- Agreements



- Check for TRICARE eligibility of NATO/PfP SoFA military members and their dependents
- Foreign Identification Number (FIN) on back of ID card
- <http://www.tricare.mil/foreignforces/index.cfm>



- Referred-out or emergency
- NATO countries are covered under TRICARE
  - Verify in DEERS
  - No medical line under FMS
- Students paying out of pocket can be reimbursed





## For Army IMET/FMS bills

- MTF receives bill from civilian facility
- MTF will prepare and sign for each payee
- Submit to MEDCOM with copy of bill/ITO
- MEDCOM assigns accounting classification and submits to Vendor Pay for disbursement

Standard Form 1034 Revised October 1987 Department of the Treasury 1034-121		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 1	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION				DATE VOUCHER PREPARED		SCHEDULE NO.	
PAYEE'S NAME AND ADDRESS				CONTRACT NUMBER AND DATE		PAID BY	
				REQUISITION NUMBER AND DATE			
						DATE INVOICE RECEIVED	
						DISCOUNT TERMS	
						PAYEE'S ACCOUNT NUMBER	
SHIPPED FROM				TO		WEIGHT	
						GOVERNMENT B/L NUMBER	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)		QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL							
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR BY 2 TITLE		EXCHANGE RATE = \$1.00		DIFFERENCES	
						Amount verified; correct for (Signature or initials) [ ]	
I, the undersigned, certify that this voucher is correct and proper for payment. (Date) (Authorized Certifying Officer) (Title)							
ACCOUNTING CLASSIFICATION							
CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY			CHECK NUMBER	ON (Name of bank)		
CASH	DATE			PAYEE 3	PER		
\$					TITLE		
1 When stated in foreign currency, insert name of currency. 2 If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3 When a voucher is received in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary," or "Treasurer," as the case may be.							
Previous edition obsolete. PRIVACY ACT STATEMENT: The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation. USAF V4.00							



- Documentation
  - Bill (DD7, DD7A, etc...)
  - ITO/copy of ID card
  - Amendment to ITO (if applicable)
  - Insurance Info





## Army

USAMEDCOM  
ATTN: MCRM-F  
2050 Worth Rd, Ste 9  
Ft Sam Houston, TX 78324

## USAF

AFSAT/FMF  
ATTN: FMS Claims  
315 J Street West  
Randolph AFB, TX 78150

## Embassies in DC

<http://embassy.org/embassies/>

## US Navy

Commanding Officer  
Naval Ed & Security  
Assistance  
Field Activity Code-N5  
Naval Air Station  
Pensacola, FL 32508

## DFAS

DFAS-ADYKMR/DE  
ATTN: NON-FMS  
6760 East Irvington Place  
Denver, CO 80279-2000



- Joint Security Assistance Training (JSAT)
  - AR 12-15
  - SECNAVINST 4950.4A
  - AFI 16-105
- DoD 5105.38-M (Security Assistance Management Manual)
  - Chapter 4 - FMS General Information
  - Chapter 10 - International Training
- DFAS 37-100-2007





## Important points to take away

- Agreements
- Relevant information on ITO
- Training programs
- Authorizations

